

Good Morning Kuljit

My names Rebecca I'm one of the partners applying for the premises licence for The buffs football club Baldock. After having discussed the below conditions we are happy with all that you have proposed and will make sure that all the below measures are in place for when we open to the public.

Thank you for your help and your time, if you need to contact us at anytime please feel free to do so.

Kind regards

Rebecca

From: SANGHA, Kuljit 8250 [REDACTED]

Sent: Friday, May 17, 2019 12:01:55 PM

To: [REDACTED]

Subject: The Buffs Football Club, Bakers Close, Clothall Road, Baldock - New Premises Licence Application [OFFICIAL]

Dear Maz,

Thank you for taking the time out of your day to meet with me on Wednesday 15/05/19. Having discussed the application with you, please find below a number of proposed conditions relating to operating hours, cctv, etc. If you are happy to accept the conditions then please email NHDC licensing and cc me into the email confirming that you accept the conditions. For convenience I have included their email addresses as follows [REDACTED].

- Hours Premises Are Open to the Public will be: Monday, Tuesday, Wednesday, Thursday and Sunday: 12:00hrs – 00:30hrs. Friday and Saturday: 12:00hrs – 02:00hrs.
- Supply of Alcohol Times: Monday, Tuesday, Wednesday, Thursday and Sunday: 12:00hrs – 00:00hrs. Friday and Saturday: 12:00hrs – 01:30hrs.
- DPS/Premises Licence Holder will ensure that a CCTV system is installed, in working order and shall continually record whilst the premises is open to the public.
- DPS/Premises Licence Holder will ensure that CCTV cameras are installed and in working order.
- DPS/Premises Licence Holder will ensure that viewable and un-edited copies of recordings from the CCTV system will be provided to Police no later than 24 hours after request.
- DPS/Premises Licence Holder will ensure that all CCTV recordings will be kept for a minimum of 28 days.
- DPS/Premises Licence Holder will ensure that prior to opening the premises to the public in accordance with the premises licence operating hours, the CCTV system will be checked to ensure that it is working and recording for a minimum of 28 days.
- DPS/Premises Licence Holder will ensure that the CCTV cameras cover key and vulnerable parts of the premises, including the entry and exit points.

- DPS/Premises Licence Holder will ensure that a minimum of two (2) persons, namely the owner/DPS and duty manager are fully trained to access and operate the CCTV system and download copies of any footage, upon request by Police Licensing Officer, Police Officers, Police Community Support Officers and Local Authority Licensing Officers. One of these persons will be at the premises at all times when the premises are open to the public.
- DPS/Premises Licence Holder will ensure that a refusals book is maintained and kept at the premises at all times.
- DPS/Premises Licence Holder will ensure that the refusals book will be made available for inspection upon request by Police Licensing Officer, Police Officers, Police Community Support Officers and Local Authority Licensing Officers.
- DPS/Premises Licence Holder will ensure that an incident book is maintained and kept at the premises at all times.
- DPS/Premises Licence Holder will ensure that the incident book will be made available for inspection upon request by Police Licensing Officer, Police Officers, Police Community Support Officers and Local Authority Licensing Officers.
- DPS/Premises Licence Holder will ensure the Challenge 25 policy is implemented.

Please feel free to contact me if you wish to discuss further. If you could let me know by mid-week (Wednesday 22/05/19) next week, that would be great.

Regards

Kuljit

[REDACTED]

Mrs Kuljit Sangha

Police Licensing Officer for North Herts

Hitchin Police Station, College Road, Hitchin, SG5 1JX

Tel: [REDACTED] (office) / [REDACTED] (work mobile)

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